

**GEOGRAPHIC INFORMATION/DIGITAL MAPPING  
AUTHORIZATION & RELEASE FORM**

Your request for a copy of County digital mapping/geographic information is being considered. In order to provide this information, you must agree to the following terms and conditions and send a check made out to the "County of Kandiyohi GIS Department" covering the cost of this service. The terms and conditions are as follows:

1. All references to "County of Kandiyohi" in terms #2 through #7 include its county surveyor.
2. The mapping/database file(s) will be provided to you at your request for the sole purpose of your use in preparing the identified project and **shall not be sold, duplicated, reproduced, assigned, transmitted, delivered, etc., in whole or in part, to any other person, party, organization, entity or successor, without the written consent of the County of Kandiyohi.**
3. The file(s) is/are being provided to you "as is" with no expressed or implied warranty; the County of Kandiyohi does not guarantee or warrant the completeness and/or accuracy of the information within the file(s).
4. It is also understood that you will hold the County of Kandiyohi harmless from any problems, costs or claims you have resulting from discrepancies or errors within the information in the file(s); you shall assume all risks in the translation of the information in the file(s).
5. You shall bear the total cost of verifying, correcting, and/or completing the information within the file(s).
6. It is understood that the fee that the County is charging is for administrative purposes, including the preparation of this form, preparing, updating and formatting the file(s) and copying the information, and the County of Kandiyohi is not selling a product to you; the cost of preparation, handling, and transmitting the mapping/information file(s) is identified on the attached price list.
7. You agree and understand that your purchase of this service does not create any duty, warranty or contract between the County of Kandiyohi and you with regard to any related plans and specifications and addenda thereto, which were prepared by the County.
8. Kandiyohi County **will not** provide any information which is classified as private or confidential under the Minnesota Government Data Practices Act.

If the above terms and conditions are acceptable to you, please indicate so by signing and returning one (1) copy of the Authorization and Release Form to us along with a check payable to the "County of Kandiyohi GIS Department".

Please be sure to complete the portion of the form requesting information on media and format. The file(s) will be transmitted in the requested format upon receipt of the completed form and check. If you have any questions please contact: **Kandiyohi County Surveyor**

Address: **4566 Hwy 71 NE – Suite 2**

Email: [surveyor@kcmn.us](mailto:surveyor@kcmn.us)

Telephone: **(320) 441-2495**

**ACKNOWLEDGEMENT AND ACCEPTANCE OF TERMS AND CONDITIONS**

*Please indicate your requirements by providing the following information:*

Project Name: \_\_\_\_\_

The information requested is for the sole purpose of completing the above listed project and will be used solely by: \_\_\_\_\_  
(Print name of responsible individual)

Information requested: \_\_\_\_\_  
(use back of form if additional space is required)

Media: \_\_\_\_\_

Format: \_\_\_\_\_

*Please signify your acceptance of the conditions by completing and executing the following:*

I, \_\_\_\_\_, hereby acknowledge receipt of this authorization and release form and agree to the terms and conditions contained therein.

Requestor's Name (type or print) \_\_\_\_\_

Agency/Organization: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*Return this form to:*

**Kandiyohi County Surveyor**  
4566 Hwy 71 NE – Suite 2  
Willmar, MN 56201  
Phone: (320) 441-2495  
Email: [surveyor@kcmn.us](mailto:surveyor@kcmn.us)

*For County Use Only:*

Date Received: \_\_\_\_\_

Authorized Kandiyohi County representative (name) \_\_\_\_\_

Approved \_\_\_\_\_ Yes \_\_\_\_\_ No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Kandiyohi County GIS Data Pricing

Layer	Features	Cost per Feature	Labor Cost	Price (Entire Layer)	Price (Area of Interest)
Parcels - with Tax Data	28,260±	\$0.04	\$150	\$1,280	(Features in AOI x \$0.04) + \$150 Labor
Roads - with Addressing	4,870±	\$0.03	\$150	\$296	(Features in AOI x \$0.03) + \$150 Labor
Address Points	21,050±	\$0.005	\$150	\$255	(Features in AOI x \$0.005) + \$150 Labor
Zoning (Urb Grwth, Bldg Code)	440±	\$0.04	\$150	\$170	N/A
Feedlots	565±	\$0.04	\$75	\$95	N/A

\* After the Initial purchase of data, layer updates will be billed at a rate of \$75/hour with a minimum charge of \$50

Aerial Photo - Pictometry Sectors	12	\$125	\$150	\$1,650	(Features in AOI x \$250) + \$150 Labor
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